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THE CITY OF EDINBURGH COUNCIL

CHILDREN AND FAMILIES

Standards, Quality and Improvement Plan
Castlebrae Cluster Schools

Castlebrae High School
Cluster Primaries
Castlevie, Newcraighall, Niddrie Mill.



Standards, Quality and Improvement Plan for Castlebrae Cluster Schools
Self-Evaluation
Cluster Improvement Plan 2013-14 - Standards and Quality Report

Priority 1 – Cluster curriculum implementation

Overall Responsibility

Cluster HTs

QIs

1.1.2.1,5.1, 5.3, 5.9

Outcome

Plan assessment, moderation and reporting of agreed curriculum areas.

Plan a range of cluster collaborative activities to promote CCHS as the local secondary school.

Impact

Young people will identify with the CCHS cluster and will experience smooth transitions within the cluster.

Tasks	By Whom	Resources	Timescale	Progress/evaluation of tasks
Evaluate progress from last year and identify good practice	Cluster HTs	Meeting time Staff feedback Analysis of reports	June 2013	Evaluation of Exp Arts was positive. Modern Languages was a less positive experience as fewer staff were involved. Not all staff are confident of the standard in Modern Languages. Secondary ML staff will work with primary schools throughout 2013-14 according to capacity and demand.
Agree assessment and moderation activities for Social Studies.	Cluster HTs	Meeting time Assessment and moderation funding January in service day	COMPLETED	Outcome 0-14, 1-14, 2-14, 3-14 which focuses on mapping skills was identified. All cluster schools ensured that this outcome was covered by January. Individual schools moderated at stage level on 6 January and agreed which pieces of learners' evidence to forward to the cluster working party comprising of one rep from each school, they met in May 2014. There was evidence of continuity of practice in delivering CfE Cluster Heritage Trail. The QIO was collating a booklet of moderation evidence.
Agree assessment and moderation activities for Science.	Cluster HTs	Meeting time Assessment and moderation funding January in service day	COMPLETED	Jill Pringle will identify outcomes for each year group and level to complete. Time will be spent on 6 January to discuss the outcomes across the levels. Further details to be clarified at the cluster HT meeting in October. Due to staffing difficulties the High School was unable to commit to Science engagement. The work completed raised awareness of comprehensive City plans.
Agree assessment and moderation activities for Technologies.	Cluster HTs Nominated staff	Meeting time Assessment and moderation funding	September 2013 January 2014 March 2014	Staff attended cluster CPD event in September 2013. Identified schools will take forward strands: Niddrie Mill and CCHS will focus on FTT, Greengables and Moffat will focus on Eco, Newcraighall and CCHS to focus on IT, Castleview and CCHS to focus on CDT. Staff will then share their understanding of the standard across the cluster.

		January in service day		Due to the fast pace of developments this was a difficult area to plan and evaluate for. There were successes at individual school levels but the content was too wide and too ambitious to share the standards. Technologies work is now imbedded in the transition programme. A new contact will be compiled involving parents, carers, staff and pupils across the cluster.
Transition activities in literacy and numeracy	Cluster HTs	Class time Meeting time of required	January 2014 May 2014	Agreed piece/s of writing were completed in each primary school and forwarded to the secondary school at transition P7 to S1. {Primary and High School teachers marked the pieces and moderated the standard. There were issues of the type of piece selected and the timing of the writing. Primary staff gave suggestions as to the size of the cluster literacy jotter to support Big Writing. All cluster schools will continue to use the maths/numeracy tracking database. Further activities and challenges will be developed as part of a more extensive approach to collaborative working within the cluster. High School Maths Staff will be more focussed in their visits to Primary Schools and an agreed programme of teaching will be developed to support transition.
Comprehensive programme of collaborative cross sectoral curricular activities to take place.	Cluster HTs	Planning time Travel time Transport costs Resources	Sept – May May – June Jan-April Sept – June Nov-Jan	<ul style="list-style-type: none"> • Art Attack for P4/5: Anne P, Anne Archer • Maths Times tables for P5: Mark, Alan Murphy • Ready Steady Cook for P6: Jan, Sheila B • All About Music for P7: Greg, Anne Archer • English/Social Studies/Drama/IT for P5: research aspect of Scotland eg heritage trail, record film or present drama: Mariann Cortes <p>Individual schools took part in a variety of these activities: For next session it was agreed that there would be continuity of experience for all pupils in the catchment. With a clear timeline for all events. Lindsey Watt as Cluster Coordinator would liaise with High School staff to draw the calendar together.</p>
Cluster Art Exhibition	HT Niddrie Mill	Planning Time Class time	June 2014	This did not take place. For session 2014-15 there will be a celebration event for all transition experiences. An Exhibition of Transition Art will feature in this.
Cluster Book Festival	HT Newcraighall	Planning time	Nov 2013	
Cluster P5 ceilidh	HT Castleview and/or St Frances	Planning time Practice time	TBC	This took place and involved community partners St Francis. It was decided that this would not be held next year and would be reviewed for session 14-15.
Poosie Nancie competition organised by the Burns club	HT Newcraighall	Planning time	Feb 2014	This took place with Newcraighall and Niddrie Mill participating. It was agreed that this would no longer be classed as a Cluster Event and if individual schools wanted to participate they would do so.
Primary Maths Challenge to be planned for P6	DHT CBCHS	Planning time Cluster funding Transport costs	Nov 2013	This took place. Feedback was this was to reflect learning in Primary School. Next session Primary CTs

IPad project to be rolled out to P7.	DHT	Planning time Training time Funding from KP	Oct 2013 Dec 2013 April 2013	Bid for iPads for P7 was successful. P7 pupils were buddies for P1-3. Training and support was to be offered for parents and carers. iPads were to be integral to transition activities eg P7 profiles, P7 music lessons supported by CCHS but the pace of the initiative rather overtook cluster learning opportunities. This year every cluster event will be planned with a clear remit for all staff to build use of Cluster iPads into the event.
Cluster residential experience to be planned	Cluster HTs HT Castleview	Planning time Funding Staff time out of school	May 2014	This did not take place as Cluster Primaries have long standing arrangements for residential. It will be reviewed for session 15-16 with perhaps a short residential experience planned. Funding would need to be sourced.
Future cluster activities to be planned for session 2014-15	Cluster HTs	Cluster HT meetings Planning day	Jan 2014 Mar 2014	This took place in June 2014.
A range of cluster after school clubs to be established to take place at CCHS.	Cluster HTs	Cluster HT meetings Active schools coordinator Outside agencies Funding and grants	October 2013	<ul style="list-style-type: none"> • Bike club (Martin MacAulay, Norma Prentice HT) • Dance club (Alana, Sharon) • JASS • Digital leaders <p>There are many successful clubs running in the High School. There now needs to be a cohesive approach to evaluating their success from pupils. Staff and parents. SMT at CBCHS to be involved in</p>
Parental engagement across the cluster to be promoted by all cluster schools	Cluster HTs	Parents evenings Training events Community events	Oct 2013 Dec 2013 Mar 2013	Norma Prentice HT to attend primary parents evenings, parents in all cluster centres to be invited to training events eg for iPads, animation. CCHS to be focus for Parent Councils. This was successful and the S1 role has increased for session 14-15 Children and Families has appointed an existing HT to take on additional responsibilities for S1-S3 for session 14-15.

Overall Evaluation of Cluster Success 2014-15

The cluster had many initiatives for session 2013-14. Most of these were successful and ensured that children's learning was enhanced. The planned teaching development opportunities were strong and allowed staff across the cluster to work together. There needs to be effective communication of dates and expectations. All events should be evaluated to ensure that next steps show continuous improvement. All cluster activities should be focused on raising attainment and achievement across the cluster.

Cluster Improvement Plan

Cluster Priority 1		
Cluster Curriculum for Excellence Transition Experiences	Overall Responsibility Lindsey Watt – HT/Cluster Coordinator	QIs

Key areas for school improvement

Outcome and impact for learners : To establish a comprehensive programme of cluster curricular activities

Impact: Curricular transition will be enhanced and enriched.

Tasks	By Whom	Resources	Timescale	Progress/Evaluation
Cluster Evaluation Evidence Recording Sheet created. Used for every Cluster Event. Collated and used to inform next years' SQIP	Lindsey Watt	Cluster Evaluating Policy	September 14	
All Transition Events will gather evidence to show case at an event in April 2015 held at CBCHS.	All Transition Event Leaders and CTS. Coordinated by Lindsey Watt and DHT.	Transition Event Evidence	April 2015 Actual Date TBC by September 15	
All Transition Event will have a focus on effective use of Cluster I Pads. This will be used at April Showcase Event.	All Transition Event Leaders and CTS. Coordinated by Lindsey Watt and DHT.	Transition Event Evidence	April 2015	
Cluster Transition Events to be placed in all schools' calendars by first week of academic session. Events will be in blocks of time and allow for interactions between pupils in each of the cluster primaries.	Ann Archer DHT			

A theme for interdisciplinary learning will be allocated for each year. 2014-15 will be Craigmillar.				
There will be shared responsibility for planning teaching and learning in all transition events with High school and Primary CTs.	Lindsey Watt - overview CTs involved			
All lesson plans will be collated and a Transition Programme of study will be created to evidence learning and teaching for the cluster.	Lindsey Watt - overview			
Art Transition Programme for P4/5 CTs to teach alongside each other with ownership of teaching and learning evidenced. Evidence will be exhibited at Show Case Event for parents and carers. Evaluation of programme completed by All Teachers and pupils involved. Parents and Carers asked for Evaluation Information used for Standards and Quality report 14-15	Anne Archer and P4/5 Primary CTs Ann Archer	CfE Existing Cluster Schools CfE Art Programmes. Programme of study created.	Planning by Oct 14 Dates confirmed for all Cluster Schools When each school completes programme June 15	
Maths Times Tables for P5 CTs to teach alongside each other with ownership of teaching and learning evidenced. Evidence will be exhibited at Show Case Event for parents and carers.	DHT Ann Archer Timetable CL Maths Overview Lindsey Watt DHT Ann Archer Timetable CL Maths	Existing Programme updated (circulated to Cluster Colleagues)	April 2014	

<p>High School Maths Staff focussed visits to Primary Schools and an agreed programme of teaching progression developed and shared across the cluster to support effective transition and attainment.</p> <p>Cluster pupils and staff to evaluate the experience. Parents and Carers to evaluate their child's involvement. Evidence submitted for Cluster SQIP</p>	<p>Overview Lindsey Watt DHT Ann Archer Timetable CL Maths Cluster Numeracy coordinator (tbc)</p> <p>Overview Lindsey Watt Each school to complete evaluations</p> <p>CL Maths</p>	<p>CfE Existing Cluster Schools CfE Maths Programmes.</p> <p>Cluster Evaluating Policy</p>	<p>October 14</p> <p>When the event is concluded</p> <p>June 15</p>	
<p>Music Transition Project for P7</p> <p>CTs to teach alongside each other with ownership of teaching and learning evidenced. Evidence will be exhibited at April Show Case Event for parents and carers.</p> <p>Cluster pupils and staff to evaluate the experience. Parents and Carers to evaluate their child's involvement. Evidence submitted for Cluster SQIP</p>	<p>Eilidh McDougall CL Music and P7 CTS</p> <p>Overview Lindsey Watt DHT Ann Archer Timetable CL Music & Cluster Primary CTs</p> <p>Overview Lindsey Watt Each school to complete evaluations</p>	<p>Programme created in consultation at planning meeting with High School and Primary CTs</p> <p>Cluster Evaluating Policy</p>	<p>Planning to take place by September 14</p> <p>TBC at Planning Event</p> <p>When the event is concluded</p> <p>June 15</p>	

<p>Cross Curricular Project for P5 Cluster Heritage Trail - Craigmillar Theme</p> <p>CTs to teach alongside each other with ownership of teaching and learning evidenced.</p> <p>Evidence will be exhibited at Show Case Event for parents and carers.</p> <p>Cluster pupils and staff to evaluate the experience.</p> <p>Collated evidence will inform the Cluster SQIP</p>	<p>Literacy coordinator Colette Bonar Castleview and Marianne Cortes High School</p> <p>Overview Lindsey Watt DHT Ann Archer Timetable Literacy Co-ordinator & Cluster Primary & High School CTs</p> <p>Overview Lindsey Watt Each school to complete evaluations</p> <p>Literacy Co-ordinator</p>	<p>Programme created in consultation at planning meeting with High School and Primary CTs</p> <p>Cluster Evaluating Programme</p>	<p>Planning to take place by September 14</p> <p>TBC at Planning Event</p> <p>April 15</p> <p>When the event is concluded</p> <p>June 15</p>	
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Cluster Priority 2

1+2 Modern Languages: To implement the '1+2 Modern Languages' programme, with the teaching of (L2) from nursery/P1 to P7 Language 2 French Language 3 Spanish	Overall Responsibility Cluster Head Teachers	QIs 2.1 5.1 5.2 5.3 5.4
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Outcome: To implement government policy to ensure a progressive and coherent programme in Modern Languages.

Impact: The learning experience in Modern Languages will be challenging, relevant and of high quality.

Tasks	By Whom	Resources	Timescale	Progress/Evaluation
Decide on L2 (from P1 – end of BGE) and L3 languages (P5 with opportunities and revisited experience until end of BGE) as a cluster group with lead representation from all cluster schools (e.g. HTs) and from ML department in secondary school. Please pass all information to Ann Robertson (ML ESO)	Cluster HTs Mod Lang LL Madeleine Docker CBCHS Colette Bonnar Castlevie Dianne Bell Niddrie Mill Jan Paterson Newcraighall Mod Lang ESO (Ann Robertson) if required.		23 June 2014	Cluster Headteacher's met on 02.06.14 Language 2 French Language 3 Spanish
Nominate lead teachers from all cluster schools. All names to be passed to Ann Robertson (ML ESO)	Cluster HTs Cluster Primary Leader Dianne Bell Niddrie Mill See Above		June 23 rd 2014	
In-service dates to be decided by cluster heads for 1plus2 ½ day training session for all school staff. Please pass preferred dates to Ann Robertson (ML ESO)	Cluster HTs		June 23 rd 2014	
Lead teachers to attend in-service planning day in August 2014 and CAT session in March 2015.	Lead teachers		August 2014	
All staff to attend 1plus2 in-service training day.	All staff		June 2015	

Outcome and Impact for Learners

To be completed by lead teachers from across the Cluster at Initial Planning Meeting **for each** Transition Experience.

Transition Experience: Stage: Dates of planning meeting			Names of Teaching Team Involved: CBCHS: Castleview: Niddrie Mil: Newcraighall:			
Tasks	By Whom	Resources	Timescale	Progress	Evaluation	Feedback to SQIP

Transition Experience: Stage:	Showcase Evidence